



## **Region 4 Works Council Meeting Minutes - DRAFT**

**February 19, 2014 1:30pm – 3:30pm**

**Location: Wabash and Erie Canal Park Interpretive Center, Delphi, IN**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Also Present:</b>
Sascha Harrell - Chairperson	David Kummer	Dan Clark
Randall Holmes - Secretary	Doug Mansfield	Jason Barrett
Pamela Rager	Tracy Caddell	
Robert Clark	Mitchel Morrow	
Dianne McKinley	Andrew Ball	
David Bouck	Jeff Hauswald	
Sue Ford	Steven Daily	
Bradley Rhorer		
James Woolf		
Kara Webb		
Andy Baker		
Kent Eaton		

### **Call to Order**

Committee chair, Ms. Sascha Harrell called the meeting to order at 1:30pm with roll call. Ms. Harrell introduced new council members, Andy Baker and Kent Eaton. Also, Jeff Hauswald and Steven Daily will also be joining the council, but were unable to attend today's meeting.

Members from the community were recognized.

### **Minutes Approval**

Meeting minutes from January 29, 2013 were reviewed. Ms. Harrell addressed the council on an amendment to the bylaws, which addresses the number of council members. The suggested amendment is to change the verbiage from "up to 15 members", to "approximately 15 members". A motion and vote will need to be conducted on this change during the next council meeting. Motion was made to accept minutes and changes to the bylaw verbiage by Randy Holmes and a second was given by Sue Ford. Motion carried.

### **Council Task Delegation Assignments**

Ms. Harrell engaged the council in discussion concerning task delegation in order to spread out the load of administrative tasks and council activities across the membership. The following individuals have agreed to sever accordingly:

Secretary: Randy Holmes; Back-up – Kara Webb

Meeting Coordinator: Pam Rager

Agenda Coordinator: Sascha Harrell

Public Liaison: Sascha Harrell / Dan Clack

Recommendations Committee Chair: Sue Ford

Data/Fact Finding Coordinator: Randy Holmes

Grants Coordinator: Roger Feldhaus offered up the grant support services from Tecumseh Area Partnership

### **Region 4 Work Council Website**

Ms. Harrell created a website for the council's documents and other files to be located for easy availability. She will be sending out the URL in the next few days.

### **Council Meeting Schedule**

The established meeting schedule will remain in place due to many members have already blocked out those days and times of 2014. The council will return to the normal meeting schedule starting next Wednesday Feb 24<sup>th</sup>.

### **Breakout Session**

Ms. Harrell asked for council member to take a specific question from the Career Council's recommendations to start identifying specific action items/recommendations to help the council meet its strategic objectives. Teams broke out and will report on their question(s) at next week's meeting.

### **Next Meeting**

Date: 2/26/14

Location: Jeff High School

Time: 1:00-1:30 (Optional) JHS Engineering and Technology Education Open House

1:30pm – 3:30pm Works Council Meeting

**Meeting adjourned at 3:30pm**